

Executive Head Teacher: Ms Shella Lawrenson

**Head of School:** Mrs Bal Kettory

Deputy Headteacher: Mrs Michelle Olorunfe-Ojo



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## **TERM TIME LEAVE**

Absence during school term should be avoided wherever possible as this disrupts your child's education and can greatly affect your child's attainment.

## **PLEASE READ CAREFULLY**

- ➤ Please note that the leave for holidays during term time is no longer granted due to the change in the law in September 2013.
- ➤ Any holidays or leave taken will be recorded as an unauthorised absence and a Penalty Notice will be issued. (£60 per parent, per child, which increases to £120 if paid after 21 days but within 28 days)

I have read and understood the above information		
Print Name:	Signed:	
PUPIL DETAILS		
Name of Child(ren)	D.O.B	Name of Class(es)
DETAILS OF TERM TIME LEAVE		
Date Leaving	Date Returning To School	Number of school days requested
FLIGHT DETAILS SEEN		
Signed: Date:		









